



## **Volunteer Expenses**

If volunteers accrue unexpected expenses relating to the running of the project, we are happy to reimburse them.

To claim expenses, volunteers would be expected to fill out an expenses claim form and return this to us. We will make payment within 4 weeks.

If you think you are likely to accrue expenses and are not sure if you will be able to claim them, please get in touch first.

Please be aware this does not include travel to and from the pick up/drop off point or any meals out with those stated in the project details e-mail.